

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

December 3, 2012

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on December 3, 2012, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT:	Anna Eddings David John Russell Kaplan Loy Macari Chesley Potts Anaïs Starr Neil Robinson Scott Williams
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MEMBERS ABSCENT:	Rangar Cline
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STAFF MEMBERS PRESENT:	Susan Atkinson, Historic Preservation Officer Jolana McCart, Admin Tech IV
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GUESTS:	Aaron Pilot Kendel Posey Brent Swift Andrew Seamans
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Item No. 2, being: Approval of the Agenda.

Motion by S Williams for approval; **Second** by D John. All approve.

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Item No. 3, being: Approval of Minutes from the November 5, 2012 Regular Meeting.

Motion by C Potts for approval; **Second** by A Starr. All approve.

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Item No. 4, being: Staff report on projects approved by Administrative Bypass since November 5, 2012

An Administrative By-Pass COA has been issued for a fence at 924 S Classen.

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Item No. 5, being: Staff report on CLG projects.

S Atkinson reported that the Masonry Workshop held on November 17th and 18th was a great success. The Infill Workshop will be held the end of February and the RFP for the Porter Corridor Automotive Survey has been sent out, with proposals due December 19th.

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**Item No. 6, being: Continuation of Certificate of Appropriateness at 549 S Lahoma.
(Granted 11-7-11 for 3 windows; 3 windows were denied). (District Court 3/12)**

No court date has been set.

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**Item No. 7, being: Continuation of Certificate of Appropriateness at 639 S Lahoma.
(Granted 12-5-11) (Granted 1-9-12) (Granted 10-08-12)**

The applicant returned to the Commission with a request to remove the non-original precast concrete front steps and replace them with a 2 foot wider brick step. The bottom step would have a curved feature and the iron railing would be replaced.

Motion by S Williams for approval; **Second** by R Kaplan. All approve.

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**Item No. 8, being: Continuation of Certificate of Appropriateness at 633 Chautauqua.
(Granted 1-9-12)**

No update provided.

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**Item No. 9, being: Continuation of Certificate Appropriateness at 710 Miller.
(Granted 5-7-12) (Ext 4/13)**

No update provided.

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**Item No. 10, being: Continuation of Certificate of Appropriateness at 319 E Castro.
(Granted 5-7-12)**

The windows have been installed. The owner attended the Masonry Workshop, which has encouraged him to have a mortar analysis done.

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**Item No. 11, being: Continuation of Certificate of Appropriateness for 620 Miller.
(Granted 8-6-12)**

No progress to date.

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**Item No. 12, being: Continuation of Certificate of Appropriateness for 820 Miller.
(Granted 8-6-12)**

No progress to report.

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Item No. 13, being: Continuation of Certificate of Appropriateness for 435 Chautauqua.

No progress noted.

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Item 14, being: Request for Certificate of Appropriateness for 720 W Boyd.

S Atkinson gave the staff report; Brent Swift, applicant, and Aaron Pilot, Architect, were present to answer questions.

Comments taken from the Staff Report: "The applicant has secured an option to buy the Logan Apartment building from the University of Oklahoma, pending acquisition of approvals from the Historic District Commission and the Board of Adjustment for a parking and intensity of use variance.....The project proposes to fully rehabilitate the 84-year old Logan building by restoring its original exterior appearance, removing non-original building features such as air grilles, light fixtures and the iron fire escape, and by repairing damaged masonry. Bricks will be recycled as much as possible, with the Boyd Street façade given the highest priority for reuse of original bricks. All windows will be repaired and retained. Front and west side doors will be repaired and retained. All major trees and site landscaping will be retained."

Motion by S Williams for approval as presented but adding that the sliding glass doors be replaced with true divided light wood doors; **Second** by D John. All approve.

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Item 15, being: Request for Certificate of Appropriateness for 410 S Peters.

S Atkinson gave the staff report; Kendel Posey, owner, and Andrew Seamans, Architect, were present to answer questions.

Motion by C Potts for approval of the relocation and replacement of the house at 410 S Peters; **Second** by S Williams. All approve.

Motion by A Starr to table the dormer application and to request a re-design; **Second** by S Williams. All approve.

Motion by A Starr for approval of the stem wall as presented; **Second** by C Potts. All approve.

Motion by A Starr for approval of the windows and doors as presented (excluding dormer windows) but adding that the applicant work with staff on the style of the 2 stacked windows on the west elevation; **Second** by S Williams. All approve.

Item 14, being: Miscellaneous.

Officer elections will take place next month.

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Item 15, being: Adjournment. 9:50 p.m.

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Passed and approved this 7th day of January 2012.



Chair Neil Robinson

Historict District Commission Meeting

Sign In Sheet

12/3/2012

1 Aaron Pilot, Butzer Gardner Architects

2 Kendel Posey

3 BRENT Swift

4 Andrew Seamans TDS Architecture

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